

**Perkins County Commission
Regular Meeting**

Date: June 4, 2020

Present: Commissioners Carmichael, Foster, Hopfinger, Schweitzer and Henderson and Finance Officer Chapman

Others Present: Shane Penfield, Jessica Colville, Lincoln Shuck, Rebecca Miller, Tori Voller, Jason Lillich, Corina Molnar, Beth Hulm, press

Call to Order

Chairman Carmichael called the regular June meeting to order at 10:00 a.m. on Thursday, June 4, 2020.

Flag Pledge

The Pledge of Allegiance was recited by those in attendance.

Conflict of Interest

There was no conflict of interest declared.

Approval of the Agenda

Foster moved, Hopfinger seconded to approve the agenda as presented, motion carried.

Minutes

Hopfinger Moved, Foster seconded to approve the minutes of the May 12th Commission Meeting, motion carried.

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of May 31, 2020, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$2,403,391.84 Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$102,534.83; Certificates of Deposit \$400,000.00; Total \$2,906,162.00. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- Sheriff's Fees in the amount of \$740.52 were reviewed.
- Motor Vehicle fees for the month of May 2020 were reviewed.
- Register of Deed's fees in the amount of \$2,084.50 were reviewed.
- Longevity Increases of .10 per hour were realized by G Karels 6-1; W Johnson 6-1; K Helms 6-18.

Highway Department

- Monthly Project and Maintenance Report was presented. The crew is continuing spring blading and will hopefully be finishing up soon. They will then proceed to mowing county road ditches.
- Low water crossing on Borderline Road was lost due to a storm. An emergency repair will be needed on the crossing. Carmichael moved, Hopfinger seconded to declare an emergency and to proceed with emergency repair of the low water crossing on Borderline Road, motion carried.
- South Dakota Sign and Delineation Project has been sent to the County for review and approval. Schweitzer moved, Henderson seconded to approve the State of South Dakota Joint Powers Financial and Maintenance Agreement Between the Department of Transportation and Perkins County, all ayes, motion carried.
- Discussion was held on the replacement of Bridge 025.490 on Zeona Road. Bid letting is next week. They are looking at an August/September timeline for replacement.

Rebecca Miller – 4-H Update

Rebecca Miller was present to update the Commission on the 4-H Program and how to proceed with 4-H events during the Covid-19 event. Discussion was held on the Perkins County Fair. The consensus of the Commission was to proceed with the Perkins County Fair July 30-August 2, 2020.

Bison Commercial Club

Tori Voller was present on behalf of Bison Commercial Club to request permission to use the courthouse lawn and plugins if needed for the annual Gala Day Celebration. Schweitzer moved, Foster seconded to allow the Bison Commercial Club to utilize the courthouse lawn and plugins if needed during Gala Days, motion carried.

Lemmon EMT Association

Shane Penfield gave an update on the Lemmon EMT Association. Several individuals have completed the EMT course. The Lemmon EMT Association has re-organized and the list of members is on file in the Perkins County Finance Office.

Budget

- Jason Lillich was present on behalf of Three Rivers Mental Health and Chemical Dependency Center to request a 2021 subsidy amount of \$7,500. 40% of Three River's clientele comes from Perkins County. The 2020 subsidy amount was \$6,000.
- Written requests have been received by the following:
 - Meadow Fire Department - \$5,000
 - Sorum Fire Department - \$5,000
 - Lodgepole Fire Department - \$5,000
 - Bison Senior Citizens - \$1,500
 - Perkins County Fairboard - \$16,500
 - LIVE Inc. - \$5,000
 - Perkins County Conservation District - \$25,000
 - Tri-County Conservation District - \$2,850
 - Lemmon Area Charitable & Economic Development Corp - \$30,000

Executive Session

Schweitzer moved, Foster seconded to declare Executive Session to discuss personnel at 11:16 am, motion carried. Chairman Carmichael declared the meeting in regular session at 11:30 am.

DOE Corina Molnar

- Schweitzer moved, Henderson seconded to approve the new hire of Lila Teigen as Deputy Director of Equalization at \$18.26 per hour with an effective date of June 1, 2020 and health insurance effective July 1, 2020, motion carried.
- Hopfinger moved, Foster seconded to allow DOE Corina Molnar to hire part-time summer help at a rate of \$13.93 per hour, motion carried.
- Perkins County Reappraisal Guidelines were reviewed by the Commission.
- The State of South Dakota One Call Board (811) has requested the Shapefiles for Perkins County at no cost. Schweitzer moved, Henderson to provide the Perkins County Shapefiles, one time at no cost, to the State of South Dakota One Call Board (811), motion carried.

Finance Officer Chapman

- Foster Moved, Schweitzer seconded to declare the 2008 Ford Crown Victoria VIN 2FAFP71VX8X151648 surplus and to transfer the title to the City of Lemmon, motion carried.
- The SD Department of Health has forwarded the South Dakota Department of Health, Division of Family and Community Health Agreement for WIC services. Henderson moved, Foster seconded to authorize Chairman Carmichael as signatory on agreement with the South Dakota Department of Health, Division of Family and Community Health for WIC services, motion carried.
- The Perkins County Courthouse air conditioner in the Courthouse is not working at full capacity. A proposal for fixing the unit was obtained from Johnson Controls. Schweitzer moved, Henderson seconded to accept the proposal from Johnson Controls to repair the air conditioner in the amount of \$2,027.31, motion carried.
- Foster moved, Henderson seconded to remove Paulette Fero and Paula Kopren as signatories and to add Sara Stadler and Wendi McCall as signatories at Dakota Plains Federal Credit Union accounts, motion carried.

- Foster moved, Schweitzer seconded to remove Paulette Fero and Paula Kopren as signatories and to add Sara Stadler and Wendi McCall as signatories on Bank of the West accounts, motion carried.
- Henderson moved, Foster seconded to auto-supplement EMC Insurance payment of \$2,154 to 201-313-425.5, motion carried.

Canvas of 2020 Primary Election

The Canvas of the 2020 Primary Election was conducted. Foster moved, Schweitzer seconded to approve the 2020 Primary Results, motion carried.

Claims

The following claims were presented and approved for payment, May payroll: 77,214.55; IRS, fica, 7,690.37; SD Retirement, retirement, 6,120.75; Delta Dental, insurance, 1,345.76; Medico Life, insurance, 115.80; Wellmark, insurance, 19,350.88; SDPEF, insurance, 96.00; HRA Reimbursements, 476.62; A&B Business, maint 37.12; Agpro, repairs, 39.75; Beck Motor, maint, 77.31; Bison Courier, publishing, 714.36; Bison Food, supplies, 25.49; Bison Grain, repairs, 1.40; Bison Imp, repairs, 1,686.47; Bison Senior Citizens, subsidy, 1,500.00; Black Strap, rd & bridge supplies, 12,752.96; Brosz Engineering, fees, 1,485.00; T. Buer, supplies, 24.00; Bummy's Body Shop, maint. 225.00; L. Carda, rd. & bridge repairs, 1,830.00; Chapman's Electronics, maint, 91.50; Contractors, supplies, 697.37; Current Connection, supplies/repairs, 852.29; Dakota Feed & Seed, chemicals, 2,872.50, Dale's Tire, supplies, 3,590.64; Eagle Nest Truck, repairs, 2,045.41, Election Systems, supplies, 1,336.85; G&O Paper, supplies, 558.30; Government Forms, COVID supplies, 47.96; Grand Electric, utilities, \$1,175.76; Gregorian, repairs, 29.19; M. Katterhagen, MH Board, 21.00; KBJM, publishing, 140.40; L. Lewno, MH Board, 185.00; Lincoln County, MH board, 19.40; D. Lockwood, MH Board, 21.00; Lodgepole Fire Dept, subsidy, 5,000.00; Matheson Tri-Gas, supplies, 808.87; McLeod's Printing, COVID supplies, 70.18; Meade County, Jail Board, 2,480.00; Northern Fire & Safety, maint/supplies, 928.50; NW Farm & Home, supplies, 59.98; S. Penfield, rent, 400.00; Pheasantland Industries, COVID supplies, 92.74, Phil's Paint & Body, repairs, 2,864.83; Pitney & Bowes, postage supplies, 237.98; US Post Office, postage & dues, 411.75; Runnings, supplies, 300.03; Rushmore Communications, sheriff Equip – HLS Grant, 11,310.40; SD Developmental Center, MH subsidy, 60.00; SDDOT, fees, 132.73, Servall, supplies, 52.65, State Animal Control, fees, 5,017.69; Steinley Real Estate Appraisal, registration, 210.00; Theo's Bakery, supplies, 20.00; Town of Bison, utilities, 210.94; Trans Source, repairs, 202.73; Verizon, utilities, 279.75; Visa, COVID/supplies/fees, 255.34; West Group, law books, 964.61; West River Welding, 3,980.00; WRCTC, utilities, 1,416.57; Yankton County, MH Board, 112.80; Primary Election Salaries, 3,385.00; Primary Election Travel, 613.20.

Adjournment

Chairman Carmichael declared the meeting adjourned at 12:24 pm. The next regular meeting of the Perkins County Commission will be held on Tuesday, July 7, 2020 at 10:00 am.

ATTEST:

APPROVED:

Sylvia Chapman, Finance Officer

Kyle Carmichael, Chairman