

**Perkins County Commission
Regular Meeting**

Date: February 7, 2017

Present: Commissioners Foster, Henderson, Hopfinger, Schweitzer and Carmichael and Finance Officer Chapman

Others Present: Shane Penfield, Duane Holtgard, Corina Erickson, Luke Clements, Sion Hanson, Dennis Drayton, Maudie Lee, Sydney Senn, Beth Hulm, press.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance

Call to Order

Chairman Foster called the regular February meeting to order at 10:00 a.m.

Approval of the Agenda

Hopfinger moved, Henderson seconded to approve the agenda as presented, motion carried.

Approval of the Minutes

Finance Officer Chapman explained that while doing payroll they found an error on Antonio Garcia's wage for 2016. The difference was figured and Garcia was paid what he was owed. Schweitzer moved, Henderson seconded to make the following correction to the minutes dated January 5, 2016: *Antonio Garcia's wage should be \$17.79*, motion carried. Minutes for January 10, 2017 approved as read.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of January 31, 2017, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$10,355.39, Total amount of actual cash \$200.00; Insured Money Market \$1,923,586.59; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$500,480.42; Total \$2,434,632.44. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Motor Vehicle fees for the month of January 2017 were reviewed.
- ✓ Register of Deed's fees in the amount of \$4,898.00 were reviewed.
- ✓ Sheriff's Fees in the amount of \$648.82 were reviewed.
- ✓ Longevity increase of .10/hour will be realized for the following: H Stevens, 2-6-2017, P Kopren 2-16-17; C Green 2-24-2017;

Shane Penfield, Rules of Order

State's Attorney Shane Penfield gave a brief presentation on the Rules of Order and the Open Meeting Law.

Black Hills Assn Meeting Report

The main topic of conversation at the Black Hills Association Meeting was Civil Unrest. With the signing of the executive order regarding the Trans Canada Pipeline, the counties in the area need to be cognitive of the possibility of civil unrest.

Superintendent Holtgard

- ✓ Superintendent Holtgard would like permission to crush gravel. He is discontinuing the sale of gravel to individuals until more gravel is crushed. Henderson moved, Carmichael seconded to grant permission for Holtgard to advertise for bids on gravel crushing, motion carried.
- ✓ Schweitzer moved, Henderson seconded to piggy back off the Beadle County Culvert bid, motion carried. A copy of the Beadle County bid may be found in the Finance Office.
- ✓ The Monthly Project & Maintenance Report was reviewed.
- ✓ Holtgard shared the 2017 Road Priorities. A copy may be found in the Highway Office.
- ✓ Holtgard presented the Average hourly cost of Equipment below:

**2017 EQUIPMENT
AVERAGE HOURLY COST**

<u>MACHINES</u>	<u>PRICE PER HOUR</u>	
PATROLS	\$95.00	
PATROLS- WITH SNOWPLOWS	\$110.00	
LOADERS-		
RTL06,RTL84	\$110.00	
RTL95	\$110.00	
TL07	\$110.00	
RIDGE MULCHERS	\$75.00	
TRUCKS-		
T97,T14,T14A MACKS	\$95.00	
WITH SNOW PLOW	\$105.00	
T99,,02,03,	\$70.00	(\$105.00 WITH TRAILER)
GRAVEL TRAILERS	\$35.00	
MOWING TRACTORS	\$75.00	
PICKUPS	\$45.00	
FB07 FLATBED TRAILER	\$60.00	
LB95 LOWBOY	\$60.00	
CPS61 CHIP SPREADER	\$90.00	
SPR48 HYSTER ROLLER	\$60.00	
DT45 DISTRIBUTOR	\$65.00	
DT68 DISTRIBUTOR	\$50.00	
AC86 AIR COMPRESSOR	\$30.00	
W2000 MILLER WELDER	\$25.00	
WP2000 HONDA WATER PUMP	\$15.00	
SAND SPREADERS-		
SS04 (T97)	\$50.00	
SS06A (T14A)	\$50.00	
SS14 (T14)	\$50.00	
ASPHALT ZIPPER	\$200.00	(\$250.00 WITH OPERATOR)
GRAVEL- 6.00/ton	6.30/ TON FOR PRIVATE	
CHIPS- 12.00/ ton		
SAND- 6.00/ton		

DOE Corina Erickson

- ✓ DOE Erickson would like permission to advertise for a Clerk/Field Assistant position with a six-month option to have them become certified. Schweitzer moved, Hopfinger seconded to allow DOE Erickson to advertise for a Clerk/Assistant position, motion carried.
- ✓ DOE Erickson requested permission to work overtime until the assessment notices are sent out. Hopfinger moved, Carmichael seconded to allow DOE Corina Erickson to be paid for half of her overtime and comp the other half, motion carried.
- ✓ Schweitzer moved, Hopfinger seconded to allow DOE Erickson to continue with the SDAAO Education Committee, motion carried.
- ✓ SDAAO is sponsoring a school in Yankton April 24-28 for new directors which DOE Erickson would like to attend. Hopfinger moved, Schweitzer seconded to allow Erickson to attend the SDAAO sponsored school in Yankton April 24-28, motion carried.

Capital Outlay Accumulations

Hopfinger moved, Schweitzer seconded to move \$200,000 per budget to Capital Outlay Accumulations, motion carried.

Open Forum

Dennis Drayton was present to share the National Organization of Raw Materials with the Commission.

City of Bison

- ✓ Sion Hanson, City of Bison Maintenance Supervisor would like to request permission to plant three rows of trees on the county land north of the fairgrounds. The City would plant and maintain the trees. State's Attorney Penfield will draft a long-term lease agreement with the Town of Bison for the planting of three rows of trees.
- ✓ Luke Clements, Trustee for the Town of Bison, was present to discuss the proposed Waste Water Treatment plant for Bison. There was discussion on the possibility of needing a box culvert put in at the Y just west of Bison. This continuous flow of water will affect the water shed therefore the Town wanted to communicate with the County Commission concerning the project.

Partial Payment Policy

Discussion was held on whether the County should accept partial payments. If so, the county needs to have a policy concerning partial payments. Chapman will research how other county's deal with partial payments and bring it back for discussion at the next board meeting.

Claims

The following claims were presented and approved for payment, January payroll: 108,412.89; IRS, fica, 8,828.00; SD Retirement, retirement, 6,985.69; Delta Dental, insurance, 1,303.66; Medico Life, insurance, 131.04; Wellmark, insurance, 21,448.00; SDPEF, insurance, 93.00; HRA Reimbursements, 903.35; A&B Business, supplies, 204.32; A+ Repair, maintenance, 1,961.67; B Besler, travel, 12.60; BH Council of Local Govt, EM/subsidy, 10,925.00; Bison Community Clinic, prof fees, 376.00; Bison Courier, publishing, 299.60; Bison Food, supplies, 97.11; Bison Grain, supplies, 915.25; Bison Implement, repair/supplies, 809.69; Bison Senior Citizens, subsidy, 1,500.00; Butler Machinery, repairs, 6,999.16; Delores Colgrove, supplies, 34.00; Connecting Point, maintenance, 97.50; Crane, Roseland, Pikovsky, ct appt atty, 3,374.00; P. Crow, supplies, 10.86; Current Connection, supplies/equipment, 4,346.30; Dakota Farm, repairs, 251.68; Deere Credit, lease, 16,273.93; J Ellingson, Atty, ct appt atty, 2,147.89; D Fried, repairs, 650.00; G&O Paper, supplies, 79.80; Grand Electric, utilities, 2,243.32; Hamand Tire, maintenance, 108.00; John Deere Financial, repairs, 2,987.43; John's Repair, repair, 116.95; Kinney Law, PC, ct appt atty, 796.40; LACED, subsidy, 12,500.00; Lemmon EMT, mileage, 754.53; Lemmon Fire Dept, subsidy, 22,000.00; Little Falls Machine, repairs, 1,957.19; Lodgepole Propane, propane, 2,872.80; Matheson Tri-Gas, supplies, 15.81; Meade County Auditor, jail board, 2,015.00; Mid-States Organized Crime, dues, 100.00; NAPA Auto, repairs, 51.66; Neve's Uniforms, supplies, 396.54; NW Farm & Supply, equipment/supplies, 261.98; S Penfield, rent, 400.00; Phil's Paint & Body, repairs, 150.00; Pitney Bowers, maintenance, 408.54; Print Shop, supplies, 20.00; Ramkota Hotel, travel, 93.00; SBM, maintenance, 182.72; Schneider Corp, GIS fees, 19,970.00; SD Dept of Health, CHN qrtly, 1,545.00; SD Dept of Public Safety, maintenance, 4,680.00; SDACC, registration, 350.00; SD Assn of Co Hwy Supt, dues, 275.00; SDACO, registration, 100.00; SD Sheriff's Assn. dues, 439.46; Servall Uniform, supplies, 49.54; Sheehan Mack Sales, repairs, 1,315.94; Three Rivers MH, subsidy, 6,000.00; TK Diesel, Inc, repairs, 40.00; Town of Bison, utilities, 188.34; J VanVactor, supplies, 41.13; Verizon Wireless, maintenance, 240.06; VISA, travel/suppl/prof fees, 446.90; Weed & Pest Conf, registration, 235.00; West Group, lawbooks, 1,791.42; WR Telephone, utilities, 1,440.43.

Adjournment

Henderson moved, Schweitzer seconded to adjourn the meeting at 11:59 a.m., motion carried. The next regular meeting will be held on Tuesday, March 7, 2017 at 10:00 a.m. at the Perkins County Courthouse.

ATTEST:

APPROVED:

 Sylvia Chapman, Finance Officer

 Rusty Foster, Chairman