**Perkins County Commission**

**Regular Meeting**

**Date: August 12, 2014**

**Present: Chairman Besler, Commissioners Henderson, Ottman, Schweitzer and Foster and Finance Officer Chapman**

**Others Present: Shane Penfield, Rownea Gerbracht, Duane Holtgard, Beth Hulm, press**

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Call to Order**

Chairman Besler called the regular meeting of the Perkins County Commission to order at 10:03 a.m.

**Approval of Agenda**

Schweitzer moved, Ottman seconded to approve the agenda as presented, motion carried.

**Approval of Minutes**

Ottman moved, Foster seconded to approve the minutes of the July 8th regular meeting, motion carried.

Monthly Reports

Schweitzer moved, Foster seconded to approve the following monthly reports, motion carried.

* Finance Officer’s Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of July 31, 2014, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks $19,036.78; Total amount of actual cash $150.69; Money Market $2,342,563.59; Dakota Plains Federal Credit Union membership fee $10.04; Certificates of Deposit $500,173.71; Total $2,861,934.81. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
* Sheriff’s Fees in the amount of $230.04 were reviewed.
* Sheriff car logs were reviewed.
* Motor Vehicle fees for the month of June 2014 were reviewed.
* Register of Deed’s fees in the amount of $7,413.00 reviewed.

**Township Bonds**

Foster moved, Schweitzer seconded to approve the Sidney Clerk/Treasurer bond and Chance Clerk bond, motion carried.

**Contingency Transfers**

Ottman moved, Foster seconded to approve the following contingency transfers: 101-213-422 - $3500.00 and 101-711-422 - $7500.00, motion carried.

**Temporary Employee**

Schweitzer moved, Foster seconded to approve Kylee Manthei as a temporary employee to the States Attorney’s Officer at $12.57 per hour, motion carried.

**DOE Rownea Gerbracht**

* Ottman moved, Foster seconded to authorize an administrative assistant position in the Director of Equalization Office at a starting wage of $12.57 per hour, motion carried.
* SD Department of Revenue and SDAAO have offered Rownea a contract to teach. Schweitzer moved, Henderson seconded to allow Rownea Gerbracht to accept the teaching contract, motion carried.

**Delinquent Taxes**

Discussion was held on the collection of delinquent predator tax. The Commissioners’ consensus was to proceed with collection of delinquent taxes as allowed by law.

**Policy Book**

A brief discussion was held on policy book changes. It was the consensus of the Commission that no changes are needed at this time.

**Surplus Property**

Foster moved, Ottman seconded to approve the following surplus property list, motion carried.

Surplus – To Sell Surplus – To Destroy

5 - 900x20 tubes 1 HP Office Jet Printer

3 - 900x20 new tires

1 - 900x20 used tires

8 - 1000x20 used tires

6 - 1000x20 rims used

3 - 1100x20 used tires

3 - 1200x20 used tires

4 - 20” split rims

**Highway Superintendent**

* A loader is currently down in the highway department.
* The crew is currently busy mowing. Superintendent Holtgard will be trading in the mowers soon.
* All FEMA projects from the storms have been completed.
* A FEMA meeting will be held in Isabel on Wednesday, August 13, 2014. Superintendent Holtgard and Patsy Crow will be attending along with five townships.
* Discussion was held on the purchase of a 1 ton dually. Holtgard would like to put this on hold.
* Holtgard is interested in purchasing a belly dump trailer. There is currently one for sale in Nebraska. He is trying to contact Legislative Audit concerning his options.
* Holtgard would like to upgrade his motor graders. He is getting information on different lease/buy options.
* Discussion was held on whether the Bixby Road should be crack sealed. Holtgard feels it won’t be cost effective to crack seal the road.

**Budget**

Discussion was held on the 2015 budget. The Commission would like to hold the wage increase down to 2% (.33 per hour). Finance Officer Chapman was instructed to calculate the budget needed and use it for the provisional budget. Schweitzer moved, Henderson seconded to approve the publication of the 2015 Provisional Budget, motion carried.

**Claims**

The following claims were presented and approved for payment, July payroll: 78,430.71; IRS, fica, 5,999.91; SD Retirement, retirement, 4,618.27; Delta Dental, insurance, 1,166.72; Lincoln Mutual, insurance, 151.92; SDSDBF, insurance, 21,185.57; A&B Business, supplies, 160.24; Denise Andahl, court reporter, 398.00; Archaeological Research Center, prof fees, 1,032.98; Besler Gravel, material, 32.50; Best Western, travel, 83.00; BH Family Practice, jail meds, 16.00; Bison Courier, publishing, 130.80; Bison Grain, supplies, fuel, 28,935.00; Bison Implement, repairs/supplies, 1,610.05; BL Contracting, road contracts, 88,645.14; Brosz Engineering, prof fees, 650.00; Butler Machinery, repairs, 625.65; C&C Construction, road repair, 11,317.92; Chapman’s Electronics, repairs, 764.93; Connecting Point, maintenance, 8,478.00; Randal Connelly, ct appt atty, 589.29; Crane, Roseland, Hardy, ct appt atty, 2,895.71; Current Connection, supplies/maint, 2,211.93; Dakota Auto Parts, supplies, 96.17; Dale’s Tire, repairs, 1,624.80; Door Security Products, contract services, 240.00; Executive Mgmt Finance, supplies, 9.35; Fedex, postage, 11.50; Five Counties, blood testing, 200.00; G&O Paper, supplies, 490.85; R Gerbracht, travel, 180.00; Grand Electric, utilities, 1,284.89; Hamand Tire, maintenance, 142.00; HDR Engineering, prof fees, 5,009.09; R Hermann, chemical rebate, 773.34; K&R Auto Body, maintenance, 389.55; KNDC 1490, publishing, 108.00; City of Lemmon, travel, 2,547.26; Lemmon EMT, mileage, 792.78; Lemmon Grandstand, subsidy, 2,500.00; Lemmon IGA, supplies, 35.24; Lemmon Jr Livestock, subsidy, 3,500.00; Lodgepole Store, propane, 485.90; Matheson Tri-Gas Inc, supplies, 35.50; McLeod’s Printing, supplies, 96.25; Meade Co Jail, jail board, 2,585.00; Midwest Radar & Equipment, repairs, 240.00; Newman Signs, supplies, 348.21; NW Farm & Home, supplies, 215.02; S Penfield, rent, 400.00; Pennington Co Jail, jail board, 2,040.00; Penor’s Texaco, maintenance, 140.00; Perkins Co Fairboard, subsidy, 17,500.00; Pharmchem Inc, drug testing, 84.00; Pitney Bowes, postage maintenance, 410.31; Premier Equipment, repairs, 1,946.00; Rapid City Regional Hospital, evaluation, 318.00; Regional Health Lab, coroner services, 406.00; Regional Pharmacy, jail meds, 21.98; Rensch Law Office, ct appt atty, 1,741.56; Roadway Services, repairs, 53,683.50; Runnings, supplies, 3.49; RZ Motors, repairs, 25.48; SBM, maintenance, 18.21; K Schumacher, travel, 534.80; SD Dept of Health, blood testing, 35.00; SD Dept of Public Safety, repairs, 4,680.00; Servall Uniform, supplies, 32.50; Sheehan Mack, repairs, 126.56; Shopko, jail meds, 19.79; Tim Smith, chemical rebate, 934.80; Thunder Butte Spraying, contract services, 300.00; Town of Bison, utilities, 194.56; Truenorth Steel, supplies, 35,112.00; Vanderpool Grading, road maint, 1,909.60; Vanguard Appraisals, maintenance, 7,773.00; Verizon Wireless, maintenance, 240.08; VISA, travel, 276.70; West Group, supplies, 1,281.68; Wolff Law, ct appt atty, 4,659.40; WR Telephone, utilities, 1,198.32; West River Health, blood testing, 73.00

**Adjournment**

Foster moved, Henderson seconded to adjourn the meeting at 12:20 pm, motion carried. The next regular meeting of the Perkins County Commission will be held at 10:00 am, Tuesday September 2, 2014 in the Perkins County Commissioner Room.

ATTEST: APPROVE:

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Sylvia Chapman, Finance Officer Brad W. Besler, Chairman