**Perkins County Commission**

**Regular Meeting**

**Date: September 2, 2014**

**Present: Commissioners Besler, Henderson, Ottman, Schweitzer, Foster and Finance Officer Chapman.**

**Others Present: Penfield, Deibert, Holtgard, Gerbracht, Serr, Beth Hulm, press.**

Pledge of Allegiance

The Pledge of Allegiance was recited.

Call to Order

Chairman Besler called the meeting to order at 10:03 a.m.

Approval of Agenda

Henderson moved, Ottman seconded to approve the agenda as presented, motion carried.

Minutes

Ottman moved, Foster seconded to approve the minutes of the August meeting, motion carried.

Monthly Reports

* Finance Officer’s Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of August 31, 2014, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks $30,476.11; Total amount of actual cash $150.69; Money Market $1,942,122.65; Dakota Plains Federal Credit Union membership fee $10.04; Certificates of Deposit $500,173.71; Total $2,472,933.20. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
* Sheriff’s Fees in the amount of $235.04 were reviewed.
* Motor Vehicle fees for the month of August 2014 were reviewed.
* Longevity increases were realized for the following employee: D Holtgard August 1, T Buer August 5, J Olson August 27, S Chapman September 21.

Highway Department

* The maintenance crew is working on Castle Butte Road in Castle Butte Township (23 culverts and road slough-off).
* All six blades are running and the fall road mowing is in process.
* Holtgard would like to purchase another belly dump gravel trailer. There is currently an open bid for a Trail King with Butler Cat. He would like the Commission to consider piggy-backing off this bid.
* Holtgard is getting calls concerning building approaches. Holtgard would like to address the County’s policy on the installation of approaches. Holtgard agrees that approaches should be put in for newly established residences. Any other approaches should be put in at the landowner’s expense with a private contractor following the County specifications. The Commission directed Holtgard to draft a policy and bring it to the Commission for approval
* Discussion was held on the gravel royalty rate. Holtgard sees a need to increase the gravel royalties.
* Perkins County has submitted all the paperwork for the FEMA projects. It may take a couple of months to see the money for these projects.
* Three employees have been hired: Full-time; Matthew Chandler August 25th and seasonal employees Julie Bachand and Matthew Drake Butsavage. Schweitzer moved, Foster seconded to approve the following wages: $15.81/hr. for Matthew Chandler and $12.00 for Julie Bachand and Matthew Drake Butsavage, motion carried.
* Holtgard would like to set aside any money not obligated to the 2015 budget to the Bixby Road Project. He would like to add the other 10 miles of road into the project. The crew is currently working on a temporary repair of two areas which have softened and deteriorated due to excess moisture.

Approval of Plat – Resolution 2014-9

Ottman moved, Foster seconded to approve Resolution 2014-9 Replat of Lot A of Kostelecky Addition to Perkins County, roll call vote: Schweitzer aye, Foster aye, Henderson aye, Ottman aye, Besler aye, motion carried.

**Resolution 2014-9**

**Replat of Lot A of Kostelecky Addition to Perkins County**

Be it resolved by the County Commission of Perkins County, South Dakota, that the Replat of Lot A of the Kostelecky Addition to Perkins County, South Dakota, now known as Lots A1-R & A2-R of the Kostelecky Addition to Perkins County, South Dakota, as located in the SW1/4SW1/4 of Section 29, Township 23 North, Range 16 East of the B.H.M., Perkins County, South Dakota, having been examined, is hereby approved in accordance with the provisions of the South Dakota Compiled Law, Chapter 11-3, and any amendments thereof.

Purchase of a Tablet

Rownea Gerbracht, DOE, would like to purchase a new Tablet using the money from the grant funds from the 911 addressing. Schweitzer moved, Foster seconded to allow Gerbracht to purchase a new Tablet for use in the field, motion carried.

Appointment of Assistant EM Director

Henderson moved, Foster seconded to approve Emergency Manager Kelly Serr’s appointment of Greg Karels as Assistant Emergency Manager, motion carried.

11:30 a.m. Annual Budget Hearing

Ottman moved, Schweitzer seconded to introduce and approve Resolution 2014-10 Adoption of Annual Budget for Perkins County, South Dakota, roll call vote: Foster aye, Henderson aye, Ottman aye, Schweitzer aye, Besler aye, motion carried.

***Resolution 2014-10***

***ADOPTION OF 2015 ANNUAL BUDGET FOR PERKINS COUNTY, SOUTH DAKOTA***

*WHEREAS (7-21-5 thru 13) SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and WHEREAS, the Board of County Commissioners did prepare a Provisional Budget and cause the same to be published by law, and WHEREAS, due and legal notice has been given of the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto;*

*NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATIONS AND EXPENDITURES FOR PERKINS COUNTY, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2015 and ending December 31, 2015 and the same is hereby approved and adopted by the Board of County Commissioners of Perkins County, South Dakota this 2nd day of September, 2014. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county finance officer, Perkins County, South Dakota. The accompanying taxes are levied by Perkins County for year January 1, 2015 through December 31, 2015.*

***COUNTY TAX LEVIES LEVY IN DOLLARS $’s/1,000***

*General County Purposes $1,559,450.00 3.500*

*Secondary Road $ 108,144.00 .792*

Claims

The following claims were presented and approved for payment, August payroll: 76,556.54; IRS, fica, 5,856.54; SD Retirement, retirement, 4,808.15; Delta Dental, insurance, 1,207.00; Lincoln Mutual, insurance, 159.84; SDSDBF, insurance, 20,775.98; A&B Business, supplies, 343.66; E Arneson, chemical rebate, 391.86; Best Western, meals/lodging, 90.00; Bison Courier, subscription, 34.00; Bison Food, supplies, 17.75; Bison Grain, supplies, 135.00; Bison Implement, repairs/supplies, 912.24; Butler Machinery, repairs, 84.02; C&C Construction, road repair, 6,952.83; Patrick Campbell, repairs, 50.00; S Chapman, travel, 133.20; Connecting Point, maintenance, 1,826.00; Current Connection, supplies, 1,073.91; Dakota Auto Parts, repairs, 211.94; Dakota Farm Equipment, repairs, 71.40; Dakota Feed & Seed, chemical, 7,025.00; Dale’s Tire, supplies, 1,621.30; EMC Insurance, insurance, 136.00; G & O Paper, supplies, 78.30; Godfrey Brake Services, repairs, 1,176.29; Grand Electric, repairs, 680.50; Hersrud Co, repairs, 43.55; Rena Hymans, ct appt atty, 283.50; Kinkade Funeral Chapel, indigent burial, 945.00; LACED, 2014 subsidy, 20,000.00; Lyle Signs, supplies, 63.89; Meade Co Jail, jail meds, 3.21; Meade Co Auditor, jail board, 2,090.00; NW Farm & Home, supplies, 58.00; W Palmer, chemical rebate, 131.49; S Penfield, rent, 400.00; Pennington Co Sheriff’s Office, transport, 208.80; Pennington Co Jail, jail board, 476.00; Prairie Community Health, prof fees, 209.00; Premier Equipment LLC, repairs, 1,119.92; SBM, repairs/maint, 399.08; K Schumacher, travel/lodging, 418.74; SD Dept of Health, prof fees, 70.00; SD DOT, supplies, 1,091.24; SDACC, registration, 660.00; Servall Uniform, supplies, 27.27; Sheehan Mack, repairs, 197.43; Town of Bison, utilities, 203.96; West Group, law books, 657.18; Wolff Law Office, ct appt atty, 2,135.80.

Adjournment

Ottman moved, Foster seconded to adjourn the meeting at 11:50 a.m. The next regular meeting will be held on Tuesday, October 7, 2014 at 10:00 a.m. in the Perkins County Commissioner Room.

ATTEST: APPROVED:

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Sylvia Chapman, Finance Officer Brad W. Besler, Chairman

Henderson moved, Ottman seconded to approve the agenda as presented, motion carried.