

**Perkins County Commission
Regular Meeting**

Date: July 11, 2023

Present: Commissioners Carmichael, Foster, Campbell, Schweitzer, Henderson and Finance Officer Stadler

Others Present: Shane Penfield, Corina Kocer, Cody Green, Kelly Serr, Mike Stadler, Rebecca Paul, John Paul, Arla Kopren, Karin Schiley, Anita Stugelmeyer, Shawnda Carmichael, Michael Uthe, Dennis Maier, Bruce Wilsey, Zack Wilsey, Beth Hulm, press

Call to Order

Chairman Carmichael called the Regular July Commission Meeting to order at 10:00 a.m.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Conflict of Interest

There was no Conflict of Interest to declare.

Approval of the Agenda

Foster moved, Henderson seconded to approve the Agenda, motion carried.

Approval of the Minutes

Foster moved, Schweitzer seconded to approve the Regular Meeting Minutes from June 13th, 2023 and Special Meeting Minutes from June 29th, 2023 as presented, motion carried.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of June 30, 2023, Sara Stadler, Finance Officer, Perkins County. Total amount of deposits in banks \$3,068,400.08, Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union: \$104,604.27; Certificates of Deposit \$400,000.00; Total \$3,573,239.68. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Sheriff's Fees in the amount of \$978.00 were reviewed.
- ✓ Motor Vehicle fees for the month of June 2023 were reviewed.
- ✓ Register of Deed's fees in the amount of \$3,558.00 were reviewed.

Correspondence Received

- ✓ Dakota Prairie Helping Hands
- ✓ Center for Rural Affairs
- ✓ Simon Materials

Rebecca Paul – CO2 Pipeline

Rebecca Paul gave a presentation requesting that Commissioners send a letter to the SD Public Utilities Commission opposing the CO2 pipeline and encouraged them to research the effects of CO2 to our farmlands.

- ✓ Foster moved to sign the drafted letter presented, no 2nd, motion died. Schweitzer wished to have the States Attorney approve a letter drafted prior to sending it out. Rebecca Paul expressed the urgency in sending letters and doing some research as soon as possible. Schweitzer moved to send a letter with 3 of the paragraphs presented, after much discussion, that motion was rescinded. Later in the meeting, Foster moved, Campbell seconded to send 2 letters of opposition, concerning Summit Carbon Solutions and Navigator Phase 1, to the SD Public Utilities Commission in regard to the CO2 pipeline, motion carried.

Highway Superintendent

- ✓ Brosz Engineering for Bridge Inspection Reports – Bruce Wilsey was present to tell the Commissioners of the bridge inspections recently completed in Perkins County. Wilsey

reported of the 42 bridges in the County, there are 6 bridges that will need attention in the coming years. The 6 bridges needing work are as follows:

- Bridge #53-189-391 – Bixby Rd – covering Rabbit Creek – problems include advanced corrosion, cracking on concrete caps
- Bridge #53-274-447 – Chance Rd – covering Rabbit Creek – problems include deterioration and moderate to heavy scale is present
- Bridge #53-281-151 – White Butte Rd – covering Lodgepole Creek – problems include accelerated deterioration of the concrete deck, many spalls have developed. Recommending a load rating restriction of 50% of legal loads.
- Bridge #53-290-015 – White Butte Rd – covering Flat Creek – problems include asphalt overlay mats over concrete bridge decks. Recommend removing the asphalt and mill the road.
- Bridge #53-290-102 – White Butte Rd – covering N. Fork Grand River - problems include asphalt overlay mats over concrete bridge decks, and cracking. Recommend removing the asphalt and mill the road.
- Bridge #53-399-414 – Foster Road, covering Thunder Butte Creek – problems include damaged prestressed deck stems and weakened abutment piling.

Resolution 2023-05

Schweitzer moved, Campbell seconded to approve Resolution 2023-05 “Apply for Federal Bridge Improvement Grant for Perkins County, South Dakota,” and to authorize Chairman Carmichael as signatory on the application stating total project amount of \$86,800, with requested grant amount of \$69,440, with Perkins County paying the remaining 20% portion of \$17,360, Foster – aye, Campbell – aye, Henderson – aye, Schweitzer – aye, Carmichael – aye, motion carried.

Resolution to 2023-05 Apply for Federal Bridge Replacement Grant For Perkins County, South Dakota

Whereas, Perkins County wishes to submit an application(s) for consideration of award for the Bridge Improvement Grant and/or Local Federal Bridge Programs:

Structure Number and Location:

Structure No. 53-281-151

Locations: 4.5 miles E and 13.9 miles N of Bison, SD over Lodgepole Creek.

And Whereas, Perkins County certifies that the project are listed in the county’s Five-Year County Highway and Bridge Improvement Plan;

And Whereas, Perkins County agrees to pay the 20% match on the Bridge Improvement Grant funds and/or 18.05% match on the Local Federal Bridge funds;

And Whereas, Perkins County hereby authorizes the Bridge Improvement Grant and Local Federal Bridge applications(s) and any required funding commitments.

Now therefore be it resolved:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant and/or Local Federal Bridge application(s).

- ✓ 120-537 Mud Creek Bridge Update – Superintendent Green gave an update that the Mud Creek Bridge was being removed and work is being done on replacing it.
- ✓ Foster Bridge 399-414 Right Away Agreements – Foster moved, Henderson seconded to authorize Chairman Carmichael as signatory on the Utilities Certificate, Right of Way Certificate, and the Agreement for Voluntary Right of Way Donation for Project No. BRO 8053(00)21-1, motion carried.
- ✓ Monthly Report - Highway Superintendent Green presented the Monthly Project and Maintenance Report for the month of June. He reported the Astro light patcher is down with a seal out. It is currently with RDO and they think a pulley is not lining up correctly. The crew continues to work on grooming roads. They have started putting in culverts,

hauling gravel, mining gravel and mowing ditches. Superintendent Green would like to start patching asphalt roads. Discussion was held on updating the CDL policy again.

- ✓ Resignation – Henderson moved, Foster seconded to accept the resignation of Craig Pietz, effective 6-29-2023, motion carried.
- ✓ New Hires
 - Brenda Kari – Foster moved, Schweitzer seconded to set the wage for newly hired Administrative Assistant Brenda Kari at \$17.00/hour, effective 06-28-2023, motion carried.
 - Ralph Blumer - Henderson moved, Foster seconded to set the wage for newly hired highway crew member, Ralph Blumer at \$19.23/hour, effective 07-10-2023, motion carried.
- ✓ Mowing Bids for Secondary Roads – Henderson moved, Campbell seconded to let out bids for mowing secondary roads, motion carried.
- ✓ Chip Seal Quote – City of Lemmon is chip sealing some roads within the City of Lemmon and Superintendent Green would like to piggyback off the bid to get 3 miles of roads outside of Lemmon chip sealed at an approximate cost of \$83,166.38. Commissioners noted it is not in the budget but could plan for it next year.
- ✓ County Shop Meters - Superintendent Green has reported the cable has been trenched, so the generator can be plugged into for both buildings. After doing some research consolidating the 2 meters into 1 would cost the County higher costs than anticipated. No further action will be taken.

Road and Bridge Levy – Commissioners had expressed interest in pursuing the Road and Bridge Levy, but after much discussion have decided against it for this year.

Director of Equalization

- ✓ New Hire– Henderson moved, Foster seconded to set the new Deputy Director of Equalization Todd Lutters wage at \$17.41/hour effective 7-20-2023, motion carried.
- ✓ Vanguard Contract – Foster moved, Campbell seconded to lock in a 5-year contract with Vanguard for \$10,850 and \$2,888 for website hosting for GIS, motion carried.

Surplus Vehicles

- ✓ Schweitzer moved, Foster seconded to surplus the 1992 Ford Ambulance and authorize Chairman Carmichael to appoint 3 real property owners to assess the value of the 1992 Ford Ambulance (VIN:1FDJS34M6NHA06712), motion carried.
- ✓ Henderson moved, Foster seconded to surplus the 2009 Dodge Durango and authorize Chairman Carmichael to appoint 3 real property owners to assess the value of the 2009 Dodge Durango (VIN: 1D8HB38PX9F714164), odometer reading of 133,481, motion carried.

Planning Board Appointees

Campbell moved, Henderson seconded to reappoint Dave Johnson, Vaughn Meyer, Reggie Kennedy, Chuck Anderson and Luke Clements to the Perkins County Comprehensive Planning Board and to appoint new board appointees Robert Parker, Chauncey Jorgensen, and John Paul and Commissioner Appointee Rusty Foster, motion carried.

Finance Office

- ✓ PILT (Payment in Lieu of Taxes) – Henderson moved, Schweitzer seconded to apportion the previous amount of \$188,000 to the Lemmon and Bison School Districts, motion carried.
- ✓ Provisional Budget Special Meeting Date – Carmichael moved, Foster seconded to set the special budget meeting for July 25th at 10:00 a.m, motion carried.
- ✓ HLS Grant – Campbell moved, Foster seconded to move Sheriff Grant funds of \$40,450.34 from 101-0-331.71 to 101-211-426.29, motion carried.
- ✓ Assessment Freeze Application – Discussion was had on an elderly freeze assessment that was received after the deadline.

Commissioner Foster left the meeting at 1:00 p.m.

Budget - Department Heads – The remainder of the meeting various department heads spoke to Commissioners about the 2024 budget requests.

Claims

The following claims were presented and approved for payment, June payroll: 72,841.69; IRS, FICA, 7,040.80; SD Retirement, 5,541.01; Delta Dental, ins, 1,865.70; Medico Life, ins, 169.20; Wellmark, ins, 23,362.66; SDPEF, Ins, 84.00; HRA, reimb, 9,196.84; A&B, copier maint, 49.40; American Sol, supplies, 36.67; Bison Courier, publishing, 802.49; Bison Grain, supplies, 26,403.78; Bison Imp, supplies, 1,645.65; Bravera Bank, lease equip, 39,850.00; Butler Machinery, repairs, 87.55; Capital I Ind, repairs, 3,144.25; L. Carda, supplies, 560.00; Current Conn, repairs/maint, 881.82; Dakota Feed, supplies, 11.95; Dakota Herald, publishing, 76.01; D. Herder, crt appt atty, 160.50; E-911, comm. center, 8,064.38; Evanson Jensen, ind. burial, 3,400.00; Executive, repairs/maint, 41.14; First Net, utilities, 280.28; Freeman Trucking, roads, 3,487.50; G&O, supplies, 497.45; Grand, utilities, 1,397.71; Hamand Tire, maint, 206.00; Horizon, rent, 1,680.00; John Deere, repair/labor, 20,681.93; John's Repair, maint, 531.84; Kennedy Pier, crt appt atty, 664.30; Kimball Midwest, supplies, 110.64; Kinney Law, crt appt atty, 4,391.13; LACED, subsidy, 15,000.00; Lemmon EMT, travel, 322.62; Lemmon IGA, jail supplies, 17.17; Lemmon Senior Cit, subsidy, 1,500.00; Lodgepole Fire Dept, subsidy, 4,500.00; Lodgepole Propane, supplies, 2,504.46; Mathison Tri-Gas, supplies, 47.65; Mcleod's, printing, 52.33; Meade Co, comm. center, 157.50; Melling & Roseland, crt appt atty, 1,762.07; National Med, jail meds, 165.00; NW Farm, repairs, 21.98; Penfield, rent, 400.00; Perkins County Conservation District, subsidy, 10,500.00; PC Ambulance, travel, 799.17; Pitney Bowes, maint, 473.04; Runnings, supplies, 503.90; SD Del. Center, sub, 120.00; SD Human Services, mental health, 591.90; SD Health Lab, prof. serv, 40.00; SDVSOA, dues/reg, 100.00; Servall, supplies, 413.38; Simon, supplies, 2,467.15; State of SD, bldg. loan, 44,120.00; Tennants, supplies, 111.24; Three Rivers, rent, 1,125.00; Town of Bison, utilities, 284.35; Trinity El, supplies, 594.25; J. VanVactor, repairs, 627.74; Verizon, utilities, 280.09; Visa, travel/postage/utilities, 833.94; West Group, law books, 1,458.93; WSD senior, subsidy, 3,000.00; WRCTC, utilities, 1,281.09.

Adjournment

There being no further business to come before the Board, Chairman Carmichael declared the meeting adjourned at 2:13 p.m. The next regular meeting of the Perkins County Commission will be held on Tuesday, August 8, 2023 at 10:00 a.m.

ATTEST:

APPROVED:

Sara Stadler, Finance Officer

Kyle Carmichael, Chairman