

**Perkins County Commission  
Regular Meeting**

**Thursday, June 5, 2014**

**Present: Commissioners Besler, Henderson, Ottman, Schweitzer (11:00), Foster and Finance Officer Chapman**

**Others Present: Shane Penfield, Kylee Manthei, George Biddlecome, Wayne Venhuizen, Lori Wichstrom, Nora Anderson, Marilyn L. Carr, Rachel Eggebo, Rodney Giesler, Lyndel Johnson, James Anderson, Susan Anderson, Veronica Kari, Susan Sandgren, Becky Krause, Robert Parker, Allen Palmer, David Kopren, Barb Verhulst, Duane Holtgard, Kelly Serr, Rownea Gerbracht, Beth Hulm, press.**

Pledge of Allegiance

Pledge of Allegiance was recited by those in attendance.

Call to Order

Chairman Besler called the regular Commission Meeting to order at 10:00 a.m.

Approval of Agenda

Ottman moved, Foster seconded to approve the agenda following the correction of Grand Electric Voting Delegate rather than West River Telephone Delegate, motion carried.

Approval of Minutes

Foster moved, Ottman seconded to approve the minutes of the May 13<sup>th</sup> Commission Meeting, motion carried.

Monthly Reports

- ✓ Finance Officer's Account with the Deputy Finance Officer - To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of May 31, 2014, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$40,452.23; Total amount of actual cash \$150.69; Insured Money Market \$5,554,461.09; Dakota Plains Federal Credit Union membership fee \$10.04; Certificates of Deposit \$500,099.66; South Dakota FIT \$101,495.23; Total \$3,196,668.94. The total represents state, county, schools, cities and township funds, which will be transferred to each entity of government after being apportioned.
- ✓ Sheriff's Fees in the amount of \$323.44 were reviewed.
- ✓ Sheriff car logs were reviewed.
- ✓ Motor Vehicle fees for the month of May 2014 were reviewed.
- ✓ Register of Deed's fees in the amount of \$8,425.50 reviewed.
- ✓ Longevity increases of 10¢ will be realized by the following: Wm Johnson - June 1, G Karels - June 1, M Schackow - June 1, B Mackaben - June 1, P Clark June 2.

Township Bonds

Foster moved, Ottman seconded to approve the following Township Bonds: Chaudoin Clerk & Treasurer; White Butte Clerk & Treasurer; Rainbow Clerk & Treasurer; Flat Creek Clerk & Treasurer; Clark Clerk/Treasurer and Grand River Clerk/Treasurer, motion carried.

Correspondence

- Raffle letter from Lemmon Golf Course was received.
- A Letter from Department of Health concerning a dis-internment was reviewed.
- The Boiler Inspection report was reviewed.
- Perkins County Conservation District Meeting were reviewed.

Bid Opening – Castle Butte C-07

Foster moved Henderson seconded to open the bid on the Castle Butte C-07 Road, motion carried. One bid was received from BL Contracting of Bison in the amount of \$96,750.00. Ottman moved, Henderson seconded to accept the bid in the amount of \$96,750.00, motion carried.

Rural Attorney Contract

Wayne Venhuizen and George Biddlecome were present to discuss the Rural Attorney Program. A lengthy discussion was held. Foster moved, Ottman seconded to approve the contract and authorize Chairman Besler as signatory on the South Dakota UJS for the Recruitment Assistance Pilot Program, motion carried.

#### State's Attorney Vacant Position

Schweitzer moved, Henderson seconded to allow State's Attorney to hire a salaried position based on a 30-hour week at the base administrative assistant wage, motion carried.

#### Employee Appreciation Barbeque

Discussion was held on the Employee Barbeque. Department heads will be asked to contact their staff so a somewhat accurate count can be obtained. Suggestions for dates will also be solicited.

#### Grand Electric Meeting Delegate

Chairman Besler appointed Rusty Foster as voting delegate for Perkins County.

#### Bison Economic Development

Brandi Baysinger was present to visit with the Commission concerning finding a lot for the placement of a daycare using the Governor's Daycare Program. The Commissioners were receptive to the idea of leasing the lot on the NE side of the Courthouse square. They invited Brandi to return when she has more details.

#### Extended Leave Request

Foster moved, Henderson seconded to grant Jeanette Kruger's extended leave request, motion carried.

#### 2014 Primary Election Canvas

The Commissioners conducted the Canvas of the 2014 Primary Election. Schweitzer moved, Foster seconded to approve the Primary Election Canvas Results, motion carried.

Meeting recessed for lunch at 12:10 p.m.

Meeting reconvened at 1:05 p.m.

#### Budget

- Dakota Prairie Helping Hands requested \$1000. They provide much needed services and medical equipment to those in need.
- Tri-County Conservation District requested funding in the amount of at least what they received last year and would like the Commission to consider an increase due to a restructuring of the office.
- Bison Area Economic Development requested \$25,000 to pursue a variety of projects including a Day Care Facility.
- Perkins County Conservation District requested \$25,000 which is the first increase in several years.
- Susan Sandgren was present on behalf of Three Rivers Mental Health and Chemical Dependency Center to request \$7,400.
- Becky Krause was present to ask the commissioners to consider increasing the pick-up subsidy or the mileage rate.
- Barb Verhulst was present on behalf of Sorum Fire Department to request the same amount of \$5,000.

#### Superintendent Holtgard

- Superintendent Holtgard presented the May Monthly Maintenance and Project Report. The crew has been busy blading throughout the County. They will begin to do some patching on the blacktop roads throughout the County.
- Discussion was held on the Bixby Road Project which has been scheduled for 2016. The estimate for the 18 miles of road is now \$4,567,223.18. Currently the estimate for STIP funds by 2016 is 1.1 million plus the Perkins County can borrow up to 5 years of SIB loan in the amount of 1.5 million. This will leave a shortage of just under of 2 million.

- Holtgard would like to have the Commission consider adding an additional full-time man to his maintenance crew.
- The 2015 budget was reviewed.

#### Landscaping

Schweitzer moved, Foster seconded to accept BL Contracting estimate for pouring concrete on the west side of the courthouse, motion carried. BL Contracting will try to get that completed this month.

#### Sheriff Serr

- Foster moved, Henderson seconded to increase Matt Schackow's wage by .50/hour due to completing the law enforcement standards class, motion carried.
- Sheriff Serr reviewed the 2015 budget requests for the Sheriff's Office, Jail, Emergency Management and 24/7.

#### Executive Session

Foster moved, Henderson seconded to enter into Executive Session at 3:14 p.m. to discuss personnel, motion carried. The meeting was declared out of Executive Session at 3:29 p.m.

#### Claims

The following claims were presented and approved for payment, May payroll: 74,119.13; IRS, fica, 5,670.08; SD Retirement, retirement, 4,870.49; Delta Dental, insurance, 1,207.00; Lincoln Mutual, insurance, 151.92; SDSDBF, insurance, 20,954.61; A&B Business, supplies, 16.28; Applied Concepts, repairs, 570.00; Best Western Ramkota, travel, 201.98; Bison Courier, publishing, 501.75; Bison Food, supplies, 192.98; Bison Grain, repairs/fuel, 30,375.73; Bison Implement, repairs/supplies, 1,517.77; Brosz Engineering, prof fees, 275.00; Butler Machinery, repairs/supplies, 431.87; Contractors Supply, supplies, 111.45; Current Connection, supplies/maint., 754.35; Dakota Auto Parts, repairs, 10.99; Dakota Business, supplies, 4.00; Dakota Feed, chemical, 115.00; Dakota Lodge, meeting room, 25.00; Lodge at Deadwood, travel, 256.65; Election, salary, 3,734.40; Election, travel, 621.79; Election, rent, 210.00; EMC Insurance, insurance, 1,078.00; ES&S, election repairs, 1,831.99; G&O Paper, supplies, 345.75; Galls' LLC, equipment, 226.98; R Gerbracht, registration, 280.00; Grand Electric, utilities, 1,161.50; Harford Steam Boiler, contractual services, 90.00; HDR Engineering, prof fees, 10,020.99; Jenner Equipment, repairs, 19.33; K&R Auto Body, repairs, 73.65; Lemmon EMT, mileage, 544.05; Lemmon IGA, supplies, 13.84; Lodgepole Fire Dept, subsidy/ins, 7,060.00; Matheson Tri-Gas Inc, supplies, 358.98; McLeod's Printing, supplies, 546.68; Neve's Uniforms & Equipment, equipment, 179.85; Newman Signs, supplies, 501.95; Northern Fire & Safety, repairs, 80.00; NW Farm & Home Supply, suppl/equip, 396.72; S Penfield, June rent, 400.00; Penor's Texaco, maintenance, 58.03; Perkins Co Conservation District, subsidy, 10,500.00; Postoffice, box rent, 342.00; Prairie Community Health, 2013-14 rent, 5,040.00; Regional Pharmacy, jail meds, 102.08; Rivinius Tilling, contractual service, 670.00; K Schumacher, mileage, 226.44; SD Dept of Health, blood testing, 235.00; Servall Linen Supply, supplies, 32.50; State Animal Damage Control Fund, pred, 6,044.39; Stateline Designs, supplies, 280.00; Town of Bison, utilities, 200.00; Vanderpool Grading, secondary rds, 3,479.60; Verizon Wireless, utilities, 240.12; VISA, travel/postage, 399.47; Dr. Wessel, jail meds, 39.61; West Group, law books, 645.34; WR Telephone, utilities, 1,199.55.

#### Adjournment

Foster moved, Henderson seconded to adjourn the meeting at 3:30 p.m., motion carried. The next regular meeting of the Perkins County Commission will be held at 10:00 a.m. on Tuesday, July 8, 2014 in the Perkins County Commissioner Room.

ATTEST:

APPROVED:

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Sylvia Chapman, Finance Officer

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Brad W. Besler, Chairman