

**Perkins County Commission  
Regular Meeting**

**Date: August 10, 2021**

**Present: Commissioner Carmichael, Foster, Campbell, Schweitzer, and Henderson and Finance Officer Chapman**

**Others Present: Shane Penfield, Cody Green, Dana Brentlinger, Roxie Seaman, Ross Kopren, Todd Goddard, Sam Marty, Corina Molnar, Kelly Serr, and Beth Hulm, press**

Call to Order

Chairman Carmichael called the Regular Meeting of the Perkins County Commission to order at 10:04 am on Tuesday, August 10, 2021.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Conflict of Interest

There was no Conflict of Interest declared.

Approval of the Agenda

Schweitzer moved, Campbell seconded to approve the Agenda as presented, motion carried.

Approval of Minutes

Henderson moved, Schweitzer seconded to approve the Minutes of the July 13, 2021 Regular Commission Meeting and August 4, 2021 Special Meeting, motion carried.

Monthly Reports

- Finance Officer's Account with the Deputy Finance Officer – To the Honorable Board of County Commissioners Perkins County: I hereby submit the following report of my examination of the cash and cash items in the hands of the Deputy Finance Officer of this County as of July 31, 2021, Sylvia Chapman, Finance Officer, Perkins County. Total amount of deposits in banks \$2,636,635.36, Total amount of actual cash \$200.00; Dakota Plains Federal Credit Union \$103,797.92; Certificates of Deposit \$400,000.00; Total \$3,140,668.61. The total represents state, county, schools, cities, and township funds, which will be transferred to each entity of government after being apportioned.
- Motor Vehicle fees for the month of July 2021 were reviewed.
- Register of Deed's fees in the amount of \$4,017.50 were reviewed.
- Sheriff's Fees in the amount of \$818.00 were reviewed.
- Longevity increase of .10/hour will be realized for the following: T Buer 8-5-21, J Olson 8-27-21.

Highway Superintendent

- Hwy Superintendent Green gave his Monthly Project & Maintenance Report. The crew has one motor grader grooming roads. The Owen Lake Road project is complete. They are now graveling Chance Road. C11 has been treated with Mag Chloride and is looking good. Core sampling has been completed on the Prairie City Road, but the results are not yet available. The Dura Patcher has arrived and patching has begun. Mowing of all County Roads will begin soon.
- Schweitzer moved, Campbell seconded to set Mackenzie Collins' wage at \$14.41 from July 15<sup>th</sup> through August 5<sup>th</sup>, motion carried.
- Superintendent Green reported that he had received notice that Jeffrey VanVactor plans to retire effective September 25, 2021. Henderson moved, Schweitzer seconded to accept the retirement of Jeffrey VanVactor effective September 25, 2021 and to thank him for his many years of service to Perkins County, motion carried.
- Schweitzer moved, Campbell seconded to authorize Superintendent Green to advertise one full-time position, motion carried.
- Chet Anderson requested reimbursement for a portion of a bill for road maintenance on Pleasant Ridge Road. The request was approved.
- Foster moved, Henderson seconded to declare the 1994 Chevy Pickup VIN 1GCFK24H1RZ218151 surplus for disposal, motion carried.
- Discussion was held on the Prairie City Road. Several constituents were present expressing their concerns. The plan for the Prairie City Road is to apply 2" of gravel that meets the required specification prior to grinding. The road will need to cure a minimum of a year. Foster moved,

Henderson seconded to have Superintendent Green rent a grinder from Butler Machinery to grind the Prairie City Road next year, motion carried. Grinding will most likely take place towards the end of the summer 2022 as gravel must be crushed according to the specifications obtained from the core samples taken by Brosz Engineering.

- Motor Graders – Superintendent Green reached out to Butler Cat and RDO Equipment Company to get an idea of the cost of purchasing versus leasing. Dana Brentlinger was present from RDO Equipment Company concerning the John Deere Motor Graders and Beau Riopel was available by telephone representing Butler Cat and the Caterpillar Motor Grader.

#### Corina Molnar

- Christine Becker resigned as of August 23, 2021. Schweitzer moved, Henderson seconded to accept Christine Becker's resignation, motion carried.
- DOE Molnar would like permission to advertise for a Deputy Director of Equalization. Schweitzer moved, Campbell seconded to authorize DOE Molnar to advertise for the position of Deputy Director of Equalization, motion carried.
- Kocer Arena will be having a Kocer Arena Rope, Poke and Shoot with proceeds from the Calcutta going to the Meadow Fire Department on September 10-11, 2021.

#### Resolution 2021-09

Foster moved, Schweitzer seconded to approve Resolution 2021 "Plat of Peterson's First Addition Lot", roll call vote: Foster aye, Campbell aye, Schweitzer aye, Henderson aye, Carmichael aye, motion carried.

**Resolution 2021-09**  
**Plat of Lot 1 of the Peterson First Addition**  
**To Perkins County, South Dakota**  
**as Located in the S1/2SE1/4 of Section 27**  
**Township 23 North, Range 15 East of the B.H.M.**  
**Perkins County, South Dakota**

*Be it resolved by the County Commission of Perkins County, South Dakota that the Plat of Lot 1 of the Peterson First Addition to Perkins County, South Dakota as located in the S1/2SE1/4 of Section 27 Township 23 North, Range 15 East of the B.H.M. Perkins County, South Dakota, having been examined, is hereby approved in accordance with the provisions of South Dakota Compiled Law, Chapter 11-3, and any amendments thereof.*

#### First Reading of Ordinance 1

Foster moved, Henderson seconded, to have the first reading of Ordinance 1 "An Ordinance adding Chapter to the Revised Ordinances of Perkins County, South Dakota, Creating Licensing Provisions for Cannabis Establishments", roll call vote: Campbell aye, Schweitzer aye, Henderson aye, Foster aye, Carmichael aye, motion carried. (Ordinance published separately) The second reading of Ordinance 1 "An Ordinance Adding Chapter 1 to the Revised Ordinances of Perkins County, South Dakota, Creating Licensing Provisions for Cannabis Establishments will be held on Tuesday, September 7<sup>th</sup> at 11:30 am at the Perkins County Courthouse.

#### Finance Officer Chapman

- Foster moved, Campbell seconded to authorize Finance Officer Chapman to advertise for a full-time Deputy, motion carried.
- A quote was received from Grand Electric on the replacement of lights in the Clerk of Courts office and the Register of Deeds office.
- Finance Officer Chapman received the Fire Insurance Premium money to be shared with the fire departments within Perkins County.

#### Hazardous Mitigation Plan Update

A Stakeholders Meeting for Perkins County's Natural Hazard Mitigation Plan Update has been scheduled for Wednesday, August 25, 2021 from 11:30 am until 1:00 pm at the Perkins County Courthouse.

#### Budget

The Commission worked on the 2022 Budget. Schweitzer moved, Foster seconded to publish the Provisional Budget and to set the Annual Budget Hearing for Tuesday, September 7, 2021 at 12:00 pm at the Perkins County Courthouse, motion carried.

Executive Session

Foster moved, Henderson seconded to declare Executive Session at 2:11 pm per SDCL 1-25-23, motion carried. Chairman Carmichael declared the meeting out of Executive Session at 3:35 pm.

Claims

The following claims were presented and approved for payment, July payroll: 75,796.90; IRS, fica, 7,366.54; SD Retirement, 5,638.48; Delta Dental, insurance, 1,177.36; Medico Life, insurance, 115.80; Wellmark, insurance, 18,099.61; SDPEF, insurance, 90.00; HRA Reimbursements, 7,370.24; A&B, copier, A&B, maint, 40.83; Active Data, maint, 900.00; Adams County, repairs, 20,123.03; Agpro, supplies, 262.49; American Solutions, supplies, 43.90; C. Anderson, repairs, 306.00; Avera Queen, fees, 297.00; Bennett, repairs, 800.00; Bison Courier, advertising, 137.30; Bison Food, supplies, 17.96; Bison Grain, supplies, 20,475.80; Bison Implement, repairs/supplies, 911.05; Bootz & Tire, repairs, 465.50; Butler Machinery, repairs, 414.12; CCB, Crt. App Atty, 17.50; Connecting Point, Comp. programs, 6,860.00; Current Connection, supplies/maint, 2,053.58; Dakota Feed & Seed, chemical, 10,752.93; Dakota Herald, publishing, 72.60; Dale's Tire, supplies, 2,284.72; Door Security, services, 288.00; ESRI, website, 400.00; V. Fish, crt. Reporting, 317.50; Five Counties, fees, 200.00; G&O Paper, supplies, 432.80; Genpro, repairs, 385.00; Grand Electric, utilities, 1,424.01; Horizon, fees, 289.00; K. Hunt, Crt. Appt. Atty, 346.50; John Deere, repairs, 4,442.49; John's Repair, maint, 319.44; Kimball Midwest, supplies, 312.63; LACED, 2<sup>nd</sup> half subsidy, 15,000.00; Lakota Contracting, supplies, 603.45; Lemmon EMT, travel, 513.61; IGA, supplies, 2.10; Lodgepole Fire Dept, subsidy, 4,500.00; Matheson, supplies, 46.58; Meade Co, 911 services, 2,400.00; M. Bliss, chemical rebate, 71.69; Nelson Law, crt. appt atty, 537.60; NW Farm, supplies, 67.44; S. Penfield, rent, 400.00; Perkins County Ambulance, travel, 497.49; Phil's Paint, repairs, 132.00; Planning & Development District, prof. services, 250.00; Precision Co, supplies, 469.03; R. Miller, chemical rebate, 1,643.33; RDO Truck, repairs, 526.83; Runnings, supplies, 22.22; SD Public Health Lab, prof. services, 120.00; SD Dept of Public Safety, maint, 2,340.00; SD Developmental, subsidy, 60.00; SD DOT, repairs, 1,668.33; SDAAO, registration, 360.00; Servall, supplies, 117.25; Simon North, supplies, 3,225.16; H. Stevens, dues, 60.00; Tennant's, supplies, 3.98; Town of Bison, utilities, 215.53; Trans Source, repairs, 678.23; Tyler Technologies, Comp. program, 449.00; Vanguard Appraisals, maint, 9,250.00; J. VanVactor, supplies, 42.58; Verizon, utilities, 281.04; Visa, supplies/repairs/utilities/travel, 870.47; West Group, law books, 1,221.55; WRCTC, utilities/repairs, 1,427.88.

Adjournment

There being no further business to come before the Commission, Chairman Carmichael adjourned the meeting at 3:35 pm. The next regular meeting of the Perkins County Commission will be held on Tuesday, September 7, 2021 at 10:00 am at the Perkins County Courthouse.

ATTEST:

APPROVED:

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 Sylvia Chapman, Finance Officer

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 Kyle Carmichael, Chairman